

Abbreviated Accounts
for the Year Ended 31 December 2015
for
The British Institute of Cleaning
Science Limited

**The British Institute of Cleaning
Science Limited (Registered number: 01524014)**

**Contents of the Abbreviated Accounts
for the year ended 31 December 2015**

	Page
Company Information	1
Report of the Independent Auditors on the Abbreviated Accounts	2
Abbreviated Balance Sheet	3
Notes to the Abbreviated Accounts	4 to 6

**The British Institute of Cleaning
Science Limited**

**Company Information
for the year ended 31 December 2015**

DIRECTORS:

Mr R Bird
Mrs D Hanson
Mrs L Larman
Mrs S Robinson
Mrs L Webster
Mrs S Bartholomew
Mrs J Bromley
Mr L Davis
Mr H Ghadry
Mr B High
Mr T O'Donnell
Mr M Perry
Mrs M Richardson
Mr C Ryan
Mr S Atkins

SECRETARY:

Mr N Spencer-Cook

REGISTERED OFFICE:

9 Premier Court
Boarden Close
Moulton Park Industrial Estate
Northampton
Northamptonshire
NN3 6LF

REGISTERED NUMBER:

01524014 (England and Wales)

AUDITORS:

Clifford Roberts
Chartered Accountants &
Statutory Auditors
Pacioli House
9 Brookfield
Duncan Close
Northampton
Northamptonshire
NN3 6WL

Report of the Independent Auditors to
The British Institute of Cleaning
Science Limited
Under Section 449 of the Companies Act 2006

We have examined the abbreviated accounts set out on pages three to six, together with the full financial statements of The British Institute of Cleaning Science Limited for the year ended 31 December 2015 prepared under Section 396 of the Companies Act 2006.

This report is made solely to the company, in accordance with Section 449 of the Companies Act 2006. Our work has been undertaken so that we might state to the company those matters we are required to state to it in a special auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company, for our work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

The directors are responsible for preparing the abbreviated accounts in accordance with Section 444 of the Companies Act 2006. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts to the Registrar of Companies and whether the abbreviated accounts have been properly prepared in accordance with the Regulations made under that Section and to report our opinion to you.

Basis of opinion

We conducted our work in accordance with Bulletin 2008/4 issued by the Auditing Practices Board. In accordance with that Bulletin we have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared.

Opinion

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with Section 444(3) of the Companies Act 2006, and the abbreviated accounts have been properly prepared in accordance with the Regulations made under that Section.



Steven Wilch BA FCA (Senior Statutory Auditor)
for and on behalf of Clifford Roberts
Chartered Accountants &
Statutory Auditors
Pacioli House
9 Brookfield
Duncan Close
Northampton
Northamptonshire
NN3 6WL

Date:1st July, 2016.....

**The British Institute of Cleaning
Science Limited (Registered number: 01524014)**

**Abbreviated Balance Sheet
31 December 2015**

	Notes	2015		2014	
		£	£	£	£
FIXED ASSETS					
Tangible assets	2		568,420		581,086
Investments	3		201		201
			568,621		581,287
CURRENT ASSETS					
Debtors		99,912		114,607	
Cash at bank and in hand		146,244		47,546	
		246,156		162,153	
CREDITORS					
Amounts falling due within one year	4	254,553		214,216	
NET CURRENT LIABILITIES			(8,397)		(52,063)
TOTAL ASSETS LESS CURRENT LIABILITIES			560,224		529,224
RESERVES					
Revaluation reserve			45,156		45,156
Income and expenditure account			515,068		484,068
			560,224		529,224

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 15th July 2016 and were signed on its behalf by:

.....
Mr S Atkins - Director

The notes form part of these abbreviated accounts

**Notes to the Abbreviated Accounts
for the year ended 31 December 2015**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements have been prepared on the going concern basis, as the company will continue to receive the full support of all members.

Accounting convention

The financial statements have been prepared under the historical cost convention as modified by the revaluation of certain assets and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

Turnover

Turnover represents net invoiced sales of goods and services excluding value added tax, but taking into consideration the period to which the sales relates.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Plant and machinery	- 33% on cost
Fixtures and fittings	- 25% on cost
Computer equipment	- 33% on cost and 25% on cost

Freehold land and building are accounted for on the using the revaluation method.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the income and expenditure account over the relevant period. The capital element of the future payments is treated as a liability.

Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate.

**The British Institute of Cleaning
Science Limited (Registered number: 01524014)**

**Notes to the Abbreviated Accounts - continued
for the year ended 31 December 2015**

2. TANGIBLE FIXED ASSETS

	Total £
COST OR VALUATION	
At 1 January 2015	810,762
Additions	29,906
	840,668
At 31 December 2015	840,668
DEPRECIATION	
At 1 January 2015	229,676
Charge for year	42,572
	272,248
At 31 December 2015	272,248
NET BOOK VALUE	
At 31 December 2015	568,420
At 31 December 2014	581,086

3. FIXED ASSET INVESTMENTS

	Investments other than loans £
COST	
At 1 January 2015 and 31 December 2015	201
	201
NET BOOK VALUE	
At 31 December 2015	201
At 31 December 2014	201

The company's investments at the Balance Sheet date in the share capital of companies include the following:

BICS International Limited

Nature of business: Promote cleaning standards in the world

	%
Class of shares:	holding
Ordinary	100.00

	2015	2014
	£	£
Aggregate capital and reserves	100	100
Profit for the year	-	33,800
	-	33,800

**The British Institute of Cleaning
Science Limited (Registered number: 01524014)**

**Notes to the Abbreviated Accounts - continued
for the year ended 31 December 2015**

3. FIXED ASSET INVESTMENTS - continued

BICS Business Services Limited

Nature of business: Promotions of cleaning standards

	%		
Class of shares:	holding		
Ordinary	100.00		
		2015	2014
		£	£
Aggregate capital and reserves		5,318	4,042
Profit for the year		1,276	565

Scottish Institute of Cleaning Science Ltd

Nature of business: Promotion of cleaning standards in Scotland

	%		
Class of shares:	holding		
Ordinary	100.00		
		2015	2014
		£	£
Aggregate capital and reserves		100	100

4. CREDITORS

Creditors include an amount of £3,930 (2014 - £5,009) for which security has been given.

5. MEMBERS' LIMITED LIABILITY

The Institute is a company limited by guarantee and has no share capital. Every member of the Institute undertakes to contribute to the assets of the Institute in the event of the same being wound up while they are a member, or within one year after they cease to be a member. This contribution, not exceeding £1, covers the payments of debts and liabilities of the Institute contracted before each individual ceases to be a member and of the costs, charges and expenses of winding-up and for adjustment of the rights of the contributors among themselves.

6. MORTGAGE CHARGES

The company has two charges outstanding in respect of Lloyds Bank Plc., one over each property owned by BICSc.