

**MINUTES OF THE EXTRAORDINARY GENERAL MEETING  
OF  
THE BRITISH INSTITUTE OF CLEANING SCIENCE  
via Online Teams**

**Wednesday 2<sup>nd</sup> February 2022 @ 12.00 hrs**

**Attendees:** (Members of BICSc)

Godfrey Bonse  
Peter Gowers  
Darren McCartney  
Jill Roberts  
Sue Robinson  
Yvonne Taylor  
Stella Vornicu  
Lynn Webster

**In attendance:**

Stan Atkins, Group CEO  
Lorraine Davis, National Chairman  
Denise Hanson, Head of Technical  
Neil Spencer-Cook, Company Secretary  
Marion Wood, PA to the CEO (minute taker)

**Apologies:**

Soo Bartholomew

The meeting opened at 12.00 hrs.

Neil Spencer-Cook, the Company Secretary, welcomed all attendees to the meeting and outlined the following:

- The Company Secretary would be chairing the meeting on behalf of the National Chairman, Lorraine Davis, as the agenda items are in relation to the Chairman's tenure.
- Members are only entitled to vote if their subscription is paid in full and they are not an honorary member.
- No questions were raised in advance of the EGM. The Company Secretary asked if there were any questions; a Council member asked whether we are quorate, and the Company Secretary confirmed that we were.

Contd/....2

9 Premier Court  
Boarden Close  
Moulton Park  
Northampton NN3 6LF  
United Kingdom

T: +44 (0)1604 678710  
E: [info@bics.org.uk](mailto:info@bics.org.uk)  
W: [www.bics.org.uk](http://www.bics.org.uk)

**#BeBICSc**

Contd / .....2

Neil Spencer-Cook asked for two resolutions to be approved:

**Resolution 1:** *To consider and if thought fit, extend the current term of the Chairman, Lorraine Davis, by one year to September 2023.*

A vote followed. All in favour.

**Resolution 2:** *To consider and if thought fit, extend the current term of the individual Member representatives by one year to September 2023.*

A vote followed. All in favour.

Both Resolutions will now be passed, and the current Chair and individual Members will remain in seat until September 2023.

Stan Atkins, the Group CEO thanked everyone for registering to vote and attending the meeting.

The meeting closed at 12.04 hrs

End .....